



TOWN OF CHESHIRE
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TO: Town Council
FROM: Sean M. Kimball, Town Manager
SUBJECT: Town Manager's Report – June 2025
DATE: June 10, 2025

Dog Licenses Now Available

Residents must license their dogs six months and older through the Town Clerk's office per State of Connecticut regulations. Licenses must be renewed annually in June. Dog licenses can be obtained in person at the Town Clerk's Office, by mail, or online. You will need:

- A certificate or bill from the veterinarian showing current rabies vaccination and its expiration date.
- A veterinarian certificate or bill showing that the dog has been neutered or spayed; otherwise, the non-altered fee will be charged.
- The fee is \$8 for a spayed or neutered dog or \$19 for an unaltered dog.

If applying for a dog license by mail, please send the application form, supporting documentation, and fee, along with a self-addressed business-sized envelope stamped with two postage stamps, to the Town Clerk's Office, 84 South Main Street, Cheshire, CT 06410. For more information, please contact the Town Clerk's Office or go to the Town of Cheshire's website at <https://www.cheshirect.gov/>.

Senior Center Membership Renewals

June is membership renewal month at the Senior Center! Senior Center membership is open to everyone ages 55 and older and is a great way to learn something new and connect with others. Membership renewals are accepted in person, by mail, and in the Senior Center Drop Box. For more information, please contact the Senior Center directly at (203) 272-8286.

Summer Reading Kickoff

The kickoff for the Summer Adventure 2025 will be held at the Cheshire Public Library on Friday, June 20, 2025 from 5:30-8 p.m.! Dance to the music of D.J. Red Supreme, check out the CPL Arcade (with real arcade games!), meet some superheroes and more! Pizza and snacks will be served. Registration is encouraged.

2025 Household Hazardous Waste Collection

A reminder that Cheshire residents are able to dispose of their Hazardous Waste items at no charge through the Regional Water Authority located at 90 Sargent Drive in New Haven, CT 06511 through October 25, 2025, Saturdays only, 9am – 12pm. Proof of residence and online pre-registration are required. Please use the following links for more information:

- <https://www.rwater.com/hazwaste/>
- <https://www.rwater.com/media/ip0pr1de/acceptable-list-2023-03-a.pdf>

Community Feedback Requested for Plan of Conservation and Development (POCD)

We want to hear from you! New survey questions have been posted on the POCD's website. The Planning & Zoning Commission is seeking input on housing. The link to the surveys can be found on the Town website or by going to the following link: <https://tyche.mysocialpinpoint.com/cheshire-pocd/community-feedback>

Multi-Modal Transportation Plan

The Town of Cheshire, in collaboration with a local transportation planning firm, FHI Studio, now IMEG, began work on a Multi Modal Transportation Plan (Plan) in Spring 2025. The goal of the Plan is to target roadway safety and operational, transit, pedestrian, bicycling, and wayfinding improvements; increase safe and convenient opportunities for multi-modal transportation; decrease roadway congestion; enhance livability; support businesses and economic prosperity; improve air quality; and provide physical and mental health benefits.

At this stage, we are seeking feedback from residents, workers, business owners, and visitors. There will be a Cheshire Multi-Modal Transportation Plan booth at the Strawberry Festival on the First Congregational Church of Cheshire Green on Saturday, June 14, 2025, so please feel free to stop by and give us your input! If you are not able to attend, there will also be an online survey that will be going live next week and a future public workshop.

Projects Around Town Updates

- **Mixville Park Improvements Phase II**

The Town of Cheshire received 2025 STEAP grant allocation in the amount of \$1,000,000 to continue improvements to the Mixville Park Recreation Area. The project will include the installation of a boardwalk, construction of a bridge between the upper and lower pond, fishing dock in the upper pond, replacement of the large pavilion and other miscellaneous improvements that will enhance park amenities.



CONSTRUCTION COST ESTIMATE				
A - CONSTRUCTION ITEMS (BASE ESTIMATE)	QUANTITY	PAY UNIT	UNIT COST	TOTAL COST
BOARDWALK & SIDEWALK				
6' WIDE TIMBER BOARDWALK	760	LF	\$250.00	\$190,000
CONCRETE SIDEWALKS	300	LF	\$60.00	\$18,000
ADA SIDEWALK RAMPS	4	EA	\$1,000.00	\$4,000
SUB-TOTAL:				\$212,000
SUSPENSION BRIDGE / FISHING DOCK				
SUSPENSION BRIDGE - CONSTRUCTION	1	EST	\$200,000.00	\$200,000
STEPPING STONES	1	EST	\$3,500.00	\$3,500
FISHING DOCK	1	EST	\$30,000.00	\$30,000
SUB-TOTAL:				\$233,500
PAVILION				
PAVILION - COMPLETE	1	EST	\$480,000.00	\$480,000
CONCRETE PAD	1	EST	\$90,000.00	\$90,000
SUB-TOTAL:				\$570,000
MISCELLANEOUS ITEMS				
BOCCI COURT	1	EA	\$3,500.00	\$3,500
HORSESHOE PIT	2	EA	\$750.00	\$1,500
SIGNAGE	1	EST	\$20,000.00	\$20,000
SUB-TOTAL:				\$25,000
TOTAL CONSTRUCTION COSTS (A):				\$1,040,500
B - CONTINGENCY (PERCENTAGE OF A)				
CONTINGENCY (20%)	1	LS	\$206,300	\$206,300
TOTAL CONTINGENCY:				\$206,300
TOTAL CONSTRUCTION ESTIMATE (2025)				
<u>BASE ESTIMATE (A)</u>	1	EST	\$1,040,500	
<u>CONTINGENCY (B)</u>	1	EST	\$206,300	
TOTAL CONSTRUCTION ESTIMATE (2025)				\$1,246,800

- Town Hall Roof Replacement

Roof replacement is substantially complete; a final review and punch list will be generated by the consultant for the contractor.

- Emergency Operations Center

First coats of paint complete, ceiling grid and glass partitions have been installed. Progress meeting scheduled for tomorrow.

- Town Hall Generator

The generator was received by the contractor at their shop and will be scheduled for installation after they complete offsite preparations. Brick work will begin this week to face the wall installed as a buffer around the new generator.

- Pool Boiler - PBC Project

Work is well underway with much of the new pipe work complete ahead of scheduled delivery of the new boilers expected later this week.

- Animal Control Facility Renovations/Upgrades

Work began earlier today with the demolition of interior fence partitions, this work will be succeeded by concrete work, application of epoxy coating on the concrete surfaces, installation of new fence, HVAC system upgrades, among other improvements to the facility.

- Bartlem Park Parking Lots and Access Drives

A schedule has been established for the replacement of the Bartlem and Pool parking lots, this work is scheduled to start August 4th will milling work followed by paving to begin August 11th (this schedule is weather dependent).

Monthly Mattress and Electronics Recycling Event

The Town of Cheshire is hosting a free Electronics and Mattress Recycling Event on Saturday, June 14th from 9AM – 1 PM at 1304 Waterbury Road (the old transfer station). Also accepted on this day: grass clipping and leaves. This event is open to Cheshire residents only, proof of residency is required. For additional information, contact the Public Works Department at 203-271-6650.

Mattresses:

Cheshire residents may drop off their mattresses, box springs. Unacceptable items, see below.

Electronics:

Residents may drop off their electronic recyclables. Acceptable items to recycle include computers/laptop/printer/keyboard/mouse/monitor; TV/VCR/DVD/remote; telephone/cellphone; fax machine; console; scanners; iPods/PDAs; stereo equipment, camera; tablet/eBooks; small appliances, lightbulbs, game consoles/controllers and household batteries. Unacceptable items, see below.

Grass Clippings and Leaves:

Residents must empty grass clippings and leaves out of the bag or container. Unacceptable items, see below.

Upcoming Town Council Meetings:

Town Council Sustainability Committee Meeting

Tuesday, June 17th, 2025 at 7pm in Room 207/209

Town Council Capital Budget Workshop

Wednesday, June 25th, 2025 at 7pm, Room 207/209

Town Council Capital Budget Workshop

Tuesday, July 1st, 2025 at 7pm, Room 207/209

Town Council Capital Budget Workshop (TBD)

Monday, July 7th, 2025 at 7pm, Room 207/209

Town Council Regular Meeting

Tuesday, July 8th, 2025, at 7:00 p.m., Town Council Chambers